

BACKGROUND CHECK

App State, through the Beaver College of Health Sciences (BCHS), requires all students, who as a part of their program of study have required or elective clinicals, internships, field placements, or practicums, to submit to a criminal background check. The BCHS criminal background check policy can be found [here](#). The cost of the background check is covered by the BCHS.

Procedures for Kinesiology Criminal Background Checks are as follows:

1. Submit requested information (using App State credentials) at the following website:
<https://bchs-cbc.appstate.edu/>

NOTE: The next steps could take 3-5 business days so wait before contacting anyone for assistance.

DO NOT SUBMIT MORE THAN ONE REQUEST

2. You will receive an email from Certiphi (studentedition@appstate.edu) with directions to create/verify your account, submit your application, and pay the fee. This email could end up in your Spam/Junk folder so check there as well.
3. The results of your CBC will be emailed directly to your App State email address (typically 1-2 business days but can take longer).

If you have difficulty logging into your account, please contact Certiphi Customer Support:

1-800-803-7860 ext. 2006

1-888-291-1369 ext. 2006